



CUSTOMER REFUND REQUEST FORM

Read through this form and provide the required information we need to better assist you.

IAP REFUNDS TERMS & CONDITIONS

A: Any student applying for a refund needs to provide a written request letter to IAP Network

B: Incomplete requests and the refund form properly filled will be rejected

C: Refund Request may take up to 30 days processing times, in such cases you will be notify in writing

D: The official exchange rate for IAP Network is 1 US dollar = 550 CFA

E: The refund is issued to the original sender only

F: All other fees may be refundable except application fees which are charged at the beginning of our procedure and other goods or services already purchased in the process of your application

NB: All refunds are processed from our office in the USA. Wiring charges or transfer through banks or other medium of money transfer will be paid by the customer requesting the refund.

In other words, the wiring or transfer cost shall be deducted from the initial amount of the refund.

It is the customer's responsibility to provide payments for the above charges. IAP will in no cases pay for those fees.

Thank you for choosing IAP Network.

COMPLETE AND SIGN THE FOLLOWING FORM

- Full Name: * First Name Middle Name Last Name
- Birth Date: * Month Day Year
- What country are you originally from: *
- Cell Phone Number: (optional)

Area Code Phone Number

- E-mail: *
- Reason for Payment *
- Tuition prepayment fees Accommodation fees
- Amount paid in US Dollars *
- Where you admitted * Yes No
- Refund Request * Full Amount Partial
- Reason for Request *

- Method of payment *
- Bank Transfer Western/ MoneyGram
- **Print and sign this form and return it to: info@iapnetwork.com**

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